

Crown Prosecution Service – Specialist Advocate Panel Scheme 2018-22

Reference Form for Level 2, 3 or 4



The applicant is applying to join or upgrade their current level on the CPS Advocate Specialist Panel.

Referees are kindly requested to answer the following questions, by reference to the competency requirements of the level the applicant is applying for. Further detail on the competency requirements is contained within the Selection Criteria document (specific to the applicant's level). Further details of the scheme can be found on the [CPS website](#).

Please complete this form electronically. You can navigate through the form using the Tab key. A handwritten signature is not required in Section 5.

Referees have the option to either send the completed reference to the applicant for onward transmission (together with their application form), or to submit the completed reference directly to the CPS as an e-mail attachment to advocate.panels@cps.gov.uk.

Section 1: Nominated Referee

Referee's Name:

Section 2: Applicant's Information

Applicant's Name:

Specialist List Applied for:

Level Applied for:

Applicant's Bar Number (5 digits):
Enter 'S' if applicant is a solicitor-advocate

Section 3: Reference Questions

3a: How would you describe your role in relation to the applicant e.g. judicial referee, Head of Chambers, instructing solicitor etc.? *Maximum of 150 words.*

3b: What is the extent of your knowledge of the applicant's work?

Maximum of 250 words.

3c: How would you rate the applicant's analytical ability in relation to legal issues at the level applied for?

Maximum of 250 words.

3d: How would you assess the applicant's judgement in relation to casework decision making and case strategy at the level applied for? *Maximum of 250 words.*

3e: How would you assess the applicant's written expression in relation to casework at the level applied for? For example, skeleton arguments, written submissions etc. *Maximum of 250 words.*

3f: How would you assess the applicant's advocacy skills in relation to casework at the level applied for?
Maximum of 250 words.

3g: How would you assess the applicant's interpersonal skills? In particular, how they react with the judiciary, jury or witnesses. *Maximum of 250 words.*

3h: How would you assess the applicant's legal knowledge in relation to casework at the level applied for?
Maximum of 250 words.

3i: Please add any additional information which might assist.
Maximum of 250 words.

Section 4: Referee's Information

Name:

Job Title/Position:

Address:

Town/City:

Postcode:

E-mail Address:

Telephone No.:

Section 5: Referee's Declaration

I declare that all the information I have given on this form is, to the best of my knowledge and belief, true and accurate.

Name:

Date: