



Disclosure ref: 49 Sent: 9th September 2019

Freedom of Information Act 2000 Request

The department's policy regarding retention and disposal of data under the Data Protection Act 2018

Request

- 1. Please can you detail the department's policy in relation to the retention and disposal of data in accordance with the Data Protection Act 2018?***
- 2. Please can you detail the formal process for recording the retention and/or disclosure and/or disposal of a subject's data?***
- 3. Please can you confirm how an individual is able to request that their data be reviewed for deletion/disposal?***

Response

In response to questions one and two, may I refer you to 'Retention of your personal data' which can be found in the department's Privacy Notice available from our website and to assist you, please use the following link: [Privacy notice](#)

The information you have requested is exempt from disclosure as it is contained on the Crown Prosecution Service (CPS) website. As the information is 'reasonably accessible to the applicant by other means', it is exempt from disclosure under Section 21 of the FOI Act. Please see the attached Section 17 Notice which provides details of this exemption.

Under Section 16 of the FOI Act we have an obligation to advise what, if any, information may assist you with your request. For ease of reference please click on the links below which will take you to the relevant parts of our website that contain the information you have requested:

<https://www.cps.gov.uk/how-make-request-under-data-protection-act-2018>

<https://www.cps.gov.uk/sites/default/files/documents/publications/Rights-Request-Form-2019.docx>



Information Management Unit
020 3357 0788
IMU@cps.gov.uk