



## Crown Prosecution Service

### Facility time report for 1 April 2017 - 31 March 2018

#### Introduction

1. Facility Time is the provision of paid or unpaid time off from an employee's normal role at the CPS to undertake Trade Union (TU) duties and activities as a TU representative. There is a statutory entitlement to reasonable paid time off for undertaking union duties. However, there is no such entitlement to paid time off for undertaking union activities.
2. The Trade Union (Facility Time Publication Requirements) Regulations 2017 requires the CPS to collate and publish, on an annual basis a range of data on the amount and cost of facility time within the organisation for those employees who are TU representatives.
3. The data for the CPS for the reporting period 1 April 2017 to 31 March 2018 is shown below.

#### Relevant Union Officials

4. What was the total number of employees at the CPS who were relevant union officials from 1 April 2017 to 31 March 2018?

Number of employees who were relevant union officials	Full-time equivalent number of employees who were relevant union officials
62	57.83

#### Percentage of time spent on facility time

5. How many of the employees at the CPS who were relevant union officials employed from 1 April 2017 to 31 March 2018 spent a) 0%, b) 1%-50%, c) 51%-99% or d) 100% of their working hours on facility time?

Percentage of time	Number of employees
0%	8
1-50%	54
51-99%	0
100%	0

#### Percentage of pay bill spent on facility time

6. What percentage of the CPS' total pay bill was spent on paying employees who were relevant union officials for facility time from 1 April 2017 to 31 March 2018?

Total cost of facility time	£271,209
Total pay bill	£303,694,000
Percentage of the total pay bill spent on facility time	0.09



**Paid trade union activities**

7. As a percentage of total paid facility time hours, how many hours were spent by employees at the CPS who were relevant union officials from 1 April 2017 to 31 March 2018 on paid trade union activities?

Time spent on paid trade union activities as a percentage of total paid facility time hours	0
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**Crown Prosecution Service  
July 2018**