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|----------------|---------------------|---------------|--------------------|---------------------|
| <b>Members</b> | Alison Saunders (C) | Jeremy Newman | <b>Secretariat</b> | Lissa Matthews      |
|                | Nick Folland        | Alison Porter |                    | Jade Whittle-Barnes |
|                | Jean Ashton         | Derek Manuel  |                    |                     |
|                | Gregor McGill       | Paul Staff    |                    |                     |
|                | Monica Burch        | Mark Hammond  |                    |                     |

**Item 1: Minutes and actions**

1. The minutes of the last meeting held were agreed and progress was noted against the actions arising.

**Item 2: Strategic Update**

2. The Director updated the Board on the following matters:
  - Publication of two joint HMCPSI/HMIC reports: Stalking and Harassment and Disclosure;
  - A speech at Paladin stalking conference;
  - Two day induction for newly recruited Chief Crown Prosecutors and Deputy Chief Crown Prosecutors;
  - Disaster recovery exercise;
  - The first meeting of the Criminal Justice Board under the Chairmanship of the new Lord Chancellor;
  - National Oversight Group on Domestic Abuse;
  - Domestic Abuse Working Group;
  - Superintendence meeting;
  - Economic Crime Review;
3. The Chief Executive updated the Board on the following matters:
  - Meeting with the National Audit Office;
  - Departmental Whitley Council;

- Common Platform Programme;
  - Court Reform;
4. The Board discussed the upcoming round of Conversations, due to commence in October. It was agreed that the new Non-Executive Directors would be invited to join a session.  
[ACTION JL 1]

**Item 3: Governance Review**

5. The Chief Executive gave an overview of the paper which was to be discussed at the next Senior Leadership Group. The purpose of the review was to ensure groups only exist with clear terms of reference and would be disbanded if no longer purposeful. It was agreed there is currently an excess of complexity in how groups are formed and function.
6. There was also an opportunity to develop staff by rotating specialists and group leaders.

**Item 4: Age Profile of the CPS Workforce**

7. The age profile of the CPS workforce was raised as an issue for discussion at the Board Planning Day. The Board noted the data did not show a risk in terms of workforce leaving the organisation at one time. A whole workforce plan that considers succession planning and the talent pipeline will be brought to the Board in due course.

**Item 5: Changes affecting the Criminal Justice System**

Policing and Crime Act

8. While it was early days the trend of fewer suspects being placed on police bail seemed to be continuing. The data showed delays in existing investigations which would impact on our case receipts.
9. The number of remand cases was reported to have increased but the CPS had not seen a spike in remand hearings.
10. There was a strong correlation between the use of postal requisitions and defendants failing to appear. This impacts on police resource as they then have to execute warrants. All police forces were increasing the use of postal requisitions which would impact police and CPS resource.

Court Reform

11. The CPS was not opposing reform but had noted the significant risks. The assumptions used for costings were not consistent with the CPS's experience of defendant behaviour. A paper outlining CPS concerns had been shared with key stakeholders.
12. It was agreed that consideration would be given to these issues being added to the organisational risk register.

#### **Item 6: Senior Leadership Conference**

13. The Director announced the conference theme was to be 'Making It Happen'. It will be in York on 31 October to 1 November. All members of the Board were invited to attend.

#### **Item 7: Any Other Business**

14. New Cabinet Office Guidance from Sir Ian Cheshire and Mervyn Walker for Non-Executive Directors. This would be shared with all Non-Executive Directors and would be added to the agenda for the September meeting. **[ACTION JL2]**
15. The impact of the Supreme Court Judgment on Employment Tribunal fees was raised. It was agreed that it was too early to assess any impact for the organisation but the Board noted the good relationships with departmental trade unions.

**Secretariat**  
**July 2017**