

Domestic Violence Pilot Project Evaluation Form (CPS form)

Information to be gathered at the beginning of the case

Basic Details

Court Location: _____ Charging Site: _____

Name of Prosecutor responsible for the case: _____

Did the Area Domestic Violence Co-ordinator provide input into the case?
(Gwent) Yes No

URN: _____ CPS File Ref # _____

Defendant's Name: _____ DOB ___dd___mm___yy

Sex: Male Female Transgendered Ethnicity: _____

Victim's Name: _____ DOB ___dd___mm___yy

Sex: Male Female Transgendered Ethnicity: _____

Relationship of defendant to victim at time of offence:

- Spouse Former Spouse Partner Former Partner
 Other: _____

Offence/s Originally Charged

Initial Plea

S39 Common Assault	1st	2nd	3rd	<input type="checkbox"/> No plea
S47 Assault/ABH	1st	2nd	3rd	<input type="checkbox"/> Guilty (single offence)
S20 Wounding/GBH	1st	2nd	3rd	<input type="checkbox"/> Guilty to some
S2 Harassment	1st	2nd	3rd	<input type="checkbox"/> Guilty to all
S4 Harassment	1st	2nd	3rd	<input type="checkbox"/> Not guilty (single offence)
Threats to Kill	1st	2nd	3rd	<input type="checkbox"/> Not guilty to some
Damage (£)	1st	2nd	3rd	<input type="checkbox"/> Not guilty to all
Theft	1st	2nd	3rd	<input type="checkbox"/> Unknown
Other:	1st	2nd	3rd	

Bail/Custody Information

Police action:

- Held defendant in custody
 Bail with conditions
 Bail without conditions

Court action:

- Remand in custody
 Bail with conditions
 Bail without conditions

Were restraining bail conditions attached to the case? Yes No N/A

Did bail application involve reference to contact w/children? Yes No N/A

Children

Did a child witness the incident? yes no unknown

If yes, is child to be a witness? yes no unknown

Number of child witness(es): _____

Ages of child witness(es) (in years): _____

Was a child a victim too? yes no unknown

Comment: _____

Is the defendant to be prosecuted for this too? yes no unknown

Comment: _____

Is interviewing child witnesses to be considered? yes no unknown

Comment: _____

Will special measures be applied? yes no unknown

Comment: _____

Child(ren)'s evidence to be used? yes no unknown

Comment: _____

Information to be gathered on-going

Date form started ___dd___mm___yy

Date form completed ___dd___mm___yy

Offence ___dd___mm___yy Unknown

Arrest ___dd___mm___yy Unknown

Charge ___dd___mm___yy Unknown

Bail ___dd___mm___yy Unknown N/A

Case review ___dd___mm___yy Unknown

Plea ___dd___mm___yy Unknown N/A

Pre-Trial Review/s ___dd___mm___yy Unknown N/A

 ___dd___mm___yy Unknown N/A

 ___dd___mm___yy Unknown N/A

Court hearing/s ___dd___mm___yy Unknown N/A

 ___dd___mm___yy Unknown N/A

 ___dd___mm___yy Unknown N/A

 ___dd___mm___yy Unknown N/A

Case finalised ___dd___mm___yy Unknown

Victim retracted ___dd___mm___yy Unknown N/A

*****Information to be gathered at the end of the case*****

Offences Charged at Case Outcome

S39 Common Assault	1st	2 nd	3 rd
S47 Assault/ABH	1st	2 nd	3 rd
S20 Wounding/GBH	1st	2 nd	3 rd
S2 Harassment	1st	2 nd	3 rd
S4 Harassment	1st	2 nd	3 rd
Threats to Kill	1st	2 nd	3 rd
Damage (£)	1st	2 nd	3 rd
Theft	1st	2 nd	3 rd
Other:	1st	2 nd	3 rd

For more than 3 offences, note number here: _____

- At what stage were charges altered?
- No charges were altered
 - Prior to trial at Mags
 - At Mags Court trial
 - Prior to trial at Crown Court
 - At Crown Court trial
 - Unknown

Please comment if the charges were altered and the specific reasons why:

Final Plea

- No change from original plea
- Guilty (single offence)
- Guilty to some
- Guilty to all
- Not guilty (single offence)
- Not guilty to some
- Not guilty to all
- Unknown

Defendant pleaded guilty? yes no unknown

If plea was changed, at what stage did this occur?

- Prior to PTR
- At PTR
- Prior to trial date
- On the trial date
- Unknown

Was acceptable plea offered at trial? Yes No Unknown N/A

Was victim consulted before plea was accepted?

- Yes No Unknown N/A

Bail Breaches

Did the defendant breach bail? Not applicable (*skip to next section*)
 Yes (# times: _____)
 No (*skip to next section*)
 Unknown (*skip to next section*)

Did breaches involve a condition not to contact children?
 Yes (specify: _____)
 No Unknown

Did breaches involve further violence to victim?
 Yes (specify: _____)
 No Unknown

Did breaches involve further threats to victim?
 Yes (specify: _____)
 No Unknown

Were further charges brought as a result of breach?
 Yes (specify: _____)
 No Unknown

Did any breaches of bail result in:
 Remand in custody Amended bail conditions
 Bail conditions unchanged Unknown

Evidence

Was there a witness statement from the victim? yes no unknown
If yes, did it include:
An indication of past domestic violence yes no unknown
A willingness to attend court/proceed yes no unknown
Comment: _____

Was there a statement from a police officer? yes no unknown
Comment: _____

Were there statements taken from any other witnesses? yes no unkn

If not, were their contact details recorded? yes no unknown

Did the police interview the defendant? yes no unknown
If yes, did the interview reveal:
An admission of guilt yes no unknown
Feelings of remorse yes no unknown
Comment: _____

Were there medical statements? yes no unknown
Comment: _____

Were there case exhibits other than the interview (photos, cctv, weapons...)?
 yes no unknown
Comment: _____

Was there forensic evidence (DNA, etc.)? yes no unknown
Comment: _____

Was there a copy of the 999 tape? yes no unknown
Comment: _____

Was the use of expert evidence considered? yes no unknown
Comment: _____

Was victim identified as vulnerable/intimidated witness? yes no unkn
Comment: _____

Did the CPS apply for Special Measures? yes no unknown
Comment: _____

If successful what were they? _____

If Special Measures were not applicable, did the CPS apply for screens?
 yes no unknown
Comment: _____

Any other comments about the evidence:

Case Progression

Case withdrawn (before trial)? yes no unknown
 Evidence Victim retraction

Case discontinued (before trial)? yes no unknown
 Evidence Public Interest Victim retracted

Case sent to PTR (Pre-Trial Review)? yes no unknown

Did defendant attend PTR? yes no unknown

Total number of PTRs scheduled: _____

Case listed for trial? yes no unknown

Case adjourned? yes no unknown

Reason(s) for adjournment: (Specify) _____
Warrant(s) issued for def for failure to appear? yes no unknown
Comment: _____

Did proceedings take place in def's absence? yes no unknown
Comment: _____

Were there matters pending in Crown Court? yes no unknown
Comment: _____

Were there matters pending in Civil Court? yes no unknown
Comment: _____

Any comments about case progression:

- Outcome of trial hearing: Not applicable (*case not listed for trial*)
 No evidence offered
 Guilty plea at trial
 Found guilty after trial
 Found not guilty after trial
 Bound over

- Sentencing** Not applicable (*no defendant found/plead guilty*)
 Conditional discharge
Specify: _____
 Bindover
Specify: _____
Victim consulted? yes no unknown
Victim agreed? yes no unknown
 Fine
Specify: _____
 Custody
Specify: _____
 Community punishment order
Specify: _____
 Community rehabilitation order
Specify: _____
 Perpetrator Programme

Did the defendant have previous convictions/cautions? yes no unkn

Were any for domestic violence related offences? yes no unknown

Did the defendant have any impending cases? yes no unknown

Was the sentence discounted for an early plea by def? yes no unkn
Comment: _____

Victim Retraction Not applicable

When did victim retract? Before plea Before trial At trial Unknown

How did victim retract? Direct contact with CPS Police
 Defence/defendant Victim's solicitor Unknown
 Support group (specify: _____)

Why did the victim retract? has reconciled with defendant

Are there retraction statements in file? yes no unknown

If yes, are they: perfunctory satisfactory unknown

Comment: _____

Was the decision to continue after retraction made with input from the DV coordinator/experienced Prosecutor?

yes no unknown

If the case continued after retraction...

- | | |
|--|--|
| <input type="checkbox"/> Victim gave evidence | <input type="checkbox"/> Witness summons issued |
| <input type="checkbox"/> Other evidence sufficed | <input type="checkbox"/> Victim in breach of summons |
| <input type="checkbox"/> Defendant plead guilty | <input type="checkbox"/> Arrest warrant issued |
| <input type="checkbox"/> S23 application made | <input type="checkbox"/> No information available |
| <input type="checkbox"/> S23 application granted | |

Did the CPS try to build a case without the victim? yes no unknown

Comment: _____

Any other comments about victim retraction:

Civil Orders

Was there a civil order in place?

- Yes
- No (*skip to end*)
- Unknown (*skip to end*)

What type of civil order was it?

- Restraining order
- Non-molestation order
- Child contact order

Did the defendant breach the civil order?

- Yes (# times: _____)
- No Unknown