Form 1

Crime And Disorder Act 1998
Information Exchange
REQUEST FOR INFORMATION

This form must be completed when requesting personal information or conviction data. These actions may only be carried out by a designated officer who must sign and retain a copy for audit/disclosure purposes. The information is subject to the provisions of the Data Protection Act 1998 and Common Law of duty of confidentiality. This information must not be used for any purpose other than that for which it was requested and must not be disclosed to any unauthorised person. There is an obligation upon you to ensure appropriate security measures are in place in respect of it. This information should be destroyed as soon as it has served its required purpose or reached its expiry date.

Project Title. **Project Reference Number.**

I the designated officer of , am making specific enquiries concerned with :

☐ a) the prevention or detection of crime and/or disorder

☐ b) the apprehension or prosecution of offenders

☐ c) the maintenance of community safety

☐ d) other (specify below)

Tick appropriate box(es)

In relation to: Surname: All forenames:

Previous Surname/Maiden Name: Aliases

Sex Age Date of Birth

Present Address

Brief grounds for enquiry:

Information Requested:

	Yes	No	
Has the consent of the subject been given for the information to be disclosed	☐	☐	(If yes attach copy of consent)
Would seeking the written consent of the subject of this enquiry compromise the project?	☐	☐	

Brief grounds for not seeking consent and expected outcome of the enquiry:

Signed **Date**

Crime and Disorder Partnership

Blaenau Gwent County Borough Council. Caerphilly County Borough Council. Gwent Health Authority. Gwent Police. Gwent Probation Service. Monmouthshire County Council. Newport City Council. Torfaen County Borough

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