RESTRICTED
FOR POLICE AND PROSECUTION ONLY (when complete)

Annex B

REPORT TO CROWN PROSECUTOR FOR CHARGING DECISION
DECISION LOG & ACTION PLAN

Not Disclosable

URN | | | | |

REPORT TO CROWN PROSECUTOR (FOR POLICE COMPLETION)

Suspect 1: PO/PYO/YO◆ M/F◆ Surname: ..... Forename(s): ..... D.O.B: ..... Custody Ref: ..... Ethnicity code (self-defined):	**Proposed charge(s):** ....
Suspect 2: PO/PYO/YO◆ M/F◆ Surname: ..... Forename(s): ..... D.O.B: ..... Custody Ref: ..... Ethnicity code (self-defined):	**Proposed charge(s):** ....

Officer seeking advice: ..... Supervisor's name: ..... Consulted Y / N◆

Material provided to CPS (*indicate if attached*)

	Date of item		Date of item
Statement of:		Pocket note book/Incident report book:	
Statement of:		Police incident log:	
Statement of:		Video/photographs:	
Interview record:		Previous convictions/disposals:	
Forensic/expert evidence:		Other:	

Outline of circumstances and decision/advice sought *(unless verbal report given)*

(Consider: time limit on proceedings (if applicable); strengths and weaknesses of case; possible lines of defence; witness assessment; public safety/bail issues; disclosure; any financial or asset recovery issues; orders on conviction; public interest.)

Continue on separate sheet if necessary

Officer completing: ..... Rank & No./Job title: ..... Date: .....

Contact details (station, tel, mobile, e-mail): ..... Signature: .....

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CHARGING DECISION/ADVICE & CASE ACTION PLAN (FOR CPS COMPLETION) URN: .....

Charging decision and advice, specifying or attaching charges (*refer to documents/evidence seen, decision on offences*)

Continue on separate sheet if necessary

Prosecutor to indicate general nature of decision and advice *(Tick one box only)*

Code	Advice	Suspect 1	Suspect 2	Code	Advice	Suspect 1	Suspect 2
A	Charge + request Full File			H	Request Evidential File		
B	Charge + request Expedited File			I	Request Expedited File		
C	Simple caution			J	Further investigation - resubmit		
D	Conditional caution			K	NFA – Evidential		
E	Reprimand			L	NFA – Public Interest		
F	Final warning			M	Other (*please specify)*		
G	TIC			N	Refer for financial investigation		
If 'K', enter Evidential code:				If 'C, D, E, F or L', enter Public Interest code:			

Further action agreed: **Action date by:**

1. 1.
2. 2.
3. 3.
4. 4.

Asset recovery case: Yes/No◆ Charging review/action date: .....

Return bail date:..... PYO Provisional trial date: ……

Further consultation needed pre-charge: Y /N◆ (*If further consultation necessary, use continuation sheet MG3 A)*

Prosecutor name *(print):*..... Contact details: ..... Date:.....

Investigation stage at which advice sought:

Pre arrest ☐ Post Arrest ☐ Post Interview ☐ Post bail for further enqs ☐ Bail for charging decision ☐

How advice delivered:

Face to Face ☐ Video Conferencing ☐ Telephone ☐ CPS Direct ☐ Written ☐