

# **Crown Prosecution Service**

# Quarterly Sickness Absence Statistics 1<sup>st</sup> January 2014 to 31<sup>st</sup> December 2014

Average Working Days		% Lost to Long Term	% Staff with No Sick	
Lost <sup>1</sup> Total Working Days Lost <sup>2</sup>		Absence <sup>3</sup>	Absence <sup>4</sup>	
9.0	54633	58.5%	41%	

#### Analysis of Absence Types

Total Days Lost	Working Days Lost	Number of Absence Spells	Average Length of Spell
Short Term	22654	8216	2.8
Long Term	31979	681	47.0
Total	54633	8897	6.1

## Analysis of Key Absence Reasons

Working Dava	Proportion Lost to <sup>5</sup>				
Working Days Lost	Infections	Musculoskeletal System	Injuries	Mental Disorders	Respiratory System
54633	5.4%	7.3%	6.7%	30.4%	9.5%

## Analysis of Working Days Lost

(	Department Size Classification	Total Staff Employed in Period <sup>6</sup>	Total Staff Years <sup>7</sup>	Total Working Days Lost	Average Working Days Lost per Staff Year	Average Working Days Lost per Person <sup>8</sup>
	Medium	7089	6071.96	54633	9.0	7.7

The Department's AWDL has increased this quarter to 9.0 days at 31<sup>st</sup> December 2014. The total number of days lost has increased by 82 days from last quarter's report while the number of staff employed in this period has decreased by 274. Short term absences increased by 974 in the period, but there was decrease of 892 days in Long Term absences. The average length of each absence has decreased to 6.1 days from 6.3 days last quarter.

The number of absence periods increased to 8897. This period there was a decrease in Mental Disorders, now at 30.4%. Again there was a minor fluctuation in the Musculoskeletal System, but Infections absences and Respiratory System absences categories increased slightly to 5.4% and 9.5% respectively. Injuries have decreased slightly to 6.7%.

The data for the 12 months ending 31<sup>st</sup> March will be made available in April 2014.

Crown Prosecution Service - HR Directorate

<sup>&</sup>lt;sup>1</sup> AWDL refers to the average number of working days lost per Full Staff year worked

<sup>&</sup>lt;sup>2</sup> The number of contracted working days (exc. Weekends and Bank Holidays) lost to sickness absence

<sup>&</sup>lt;sup>3</sup> Long Term absence: All absences greater than or equal to 21 working days (full time staff) or 29 calendar days (Part Time staff)

<sup>&</sup>lt;sup>4</sup> Number of staff with no sickness absence as percentage of total headcount who had worked win the period

<sup>&</sup>lt;sup>5</sup> Top 5 absences, as classified according to the World Health Organisation ICD-10

<sup>&</sup>lt;sup>6</sup> Total Number of staff who were employed at any time during the reporting period (headcount)

<sup>&</sup>lt;sup>7</sup> The proportion of the reporting year worked by each member of staff, totalled for the department

<sup>&</sup>lt;sup>8</sup> Total working days lost divided by the total number of staff employed in period