



<b>Members</b>	Alison Saunders (C)	Jeremy Newman	<b>Secretariat</b>	Lissa Matthews
	Lesley Longstone	Alison Porter		Jade Whittle-Barnes
	Jean Ashton	Mark Hammond	<b>Guests</b>	T O-I
	Gregor McGill	Paul Staff		Christopher Sharp
	Monica Burch			

**Item 1: Minutes of the Last Meeting and Matters Arising**

1. The minutes of the last meeting were agreed and progress was noted against outstanding actions.
2. The Board welcomed T O-I, a District Crown Prosecutor from CPS London, who was attending the Board as an observer.

**Item 2: Strategic Update**

3. The Director updated the Board on the following meetings and issues:
  - The Prime Minister’s Modern Slavery Taskforce;
  - Home Affairs Select Committee appearance to discuss hate crime;
  - Meeting with Michael Lockwood, the new Head of the Independent Office for Police Conduct;
  - National Oversight Group on Domestic Abuse, chaired by the Home Secretary;
  - Interjurisdictional meeting;
  - Employee Relations Conference; and
  - Meeting with Susan Acland-Hood, Chief Executive of HM Courts and Tribunals Service (HMCTS).
4. The Director also gave an update on recent meetings with the Senior Presiding Judge and the Chief Magistrate.

5. Lesley Longstone, Chief Executive, gave an update on the Common Platform and the HMCTS Court Reform programme.

**Item 3: Disclosure**

6. The Director gave the Board a verbal update on the ongoing work, this included an update on progress with the National Disclosure Improvement Plan and the outcomes from the Joint CPS/Police Board held yesterday.

**Item 4: Career Movement Principles**

7. Jean Ashton, the Director of Business Services (DBS), presented the paper which gave an overview of the outcomes of the consultation.

**Item 5: 2018-19 Business and Financial Plan**

8. Christopher Sharp, Director of Finance, attended to present the 2018-19 Business and Financial plans.

**Item 6: Shadow Board**

9. The Corporate Governance Manager presented the paper which advocated for the introduction of a shadow of the CPS Board made up of junior staff. The Board were supportive of the proposal and agreed that it should be launched as outlined in the paper.

**Item 7: Board Effectiveness Evaluation**

10. The Board reviewed the evaluation papers and agreed that the recommendations outlined should be taken forward.

**Item 8: CPS Board – Terms of Reference**

11. The Board reviewed and agreed the suggested amendments. It was agreed that Mark Hammond, Non-Executive Director, would work with the Corporate Governance manager to complete a review of the Board's core work programme.

**Secretariat**  
**March 2018**